

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>October 9, 2007</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City, CA 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Marla Wolkowitz, President
Stewart Bubar, M.S., Vice President
Dana Russell, D.D.S., Clerk
Jessica Beagles-Roos, Ph.D., Member
Sandra Davis, M.A., Member

Staff Members Present

Myrna Rivera Coté, Ed.D., Superintendent
David El Fattal, M.B.A.
Diane Fiello, Ed.D.
Patricia Jaffe, M.S.

Call to Order

Board President Mrs. Wolkowitz called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to closed session at 6:01 p.m. and reconvened the public meeting at 7:04 p.m. with all Board members in attendance. Middle School student, Edna Vogel-Amezcuca led the Pledge of Allegiance.

Report from Closed Session

Mrs. Wolkowitz reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

7. Public Hearing**7.1 Williams Textbook Sufficiency**

Mrs. Wolkowitz opened the Public Hearing at 7:05 p.m.

There being no comments from the public, the Public Hearing was closed at 7:05 p.m.

8. Adoption of Agenda

Dr. Beagles-Roos moved to pull item number 14.12, and move item 14.15 up on the agenda so that the item is before the Consent Agenda. Dr. Russell seconded the motion. The motion was unanimously approved.

Action Item – Personnel**14.15****Approval is Recommended for New Classified Job Classification and Job Description – Speech Language Pathologist Intern**

Mrs. Jaffe presented job classification/description information to the Board. It was moved by Dr. Russell and seconded by Mr. Bubar to approve the new classified job classification and job description for Speech Language Pathologist Intern, with a salary placement of Range 33 on the Classified Salary Schedule, effective September 1, 2007 as presented. The motion was unanimously approved.

9. Consent Agenda

Mrs. Wolkowitz called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Dr. Russell requested that item 9.7 be withdrawn.

It was moved by Mr. Bubar and seconded by Mrs. Davis to approve Consent Agenda Items 9.1 – 9.6 as presented. The motion was unanimously approved.

- 9.1 Minutes of Regular Meeting – September 25, 2007
- 9.2 Purchase Orders
- 9.3 Acceptance of Gifts – Donations
- 9.4 Certificated Personnel Reports No. 6

9.5 Classified Personnel Reports No. 6

9.6 Notice of Completion – La Ballona Elementary Shade Structure

9.7 Approval is Recommended for Out-of-Country Trip: Annual Culver City Middle School Spring Break Trip to Costa Rica – March 29, 2008 through April 4, 2008

Dr. Russell withdrew this item to request additional information. Board members expressed concerns in regards to the trip such as insurance and liability issues, and if the students would have enough time to obtain passports. Dr. Fiello provided additional information on the trip to Costa Rica, and provided information on an alternative trip to Florida. Further discussion ensued. It was moved by Mr. Bubar and seconded by Dr. Russell that the Board approve the proposed trip for the 6th, 7th and 8th grade Costa Rica Spring Break Trip March 29th to April 4th, 2008, with the understanding that the funds for this trip will come from participants, fundraisers and a scholarship. The motion was not approved with a vote of 0 – Ayes and 5 – Nays.

10. Awards, Recognitions and Presentations

10.1 CCUSD Budget Review Presentation by School Services of California

Dr. Coté gave a brief introduction as to the information that would be presented, and thanked all of the staff that participated in the interviews for the budget review. Sheila Vickers from School Services of California presented a summary of the budget review of the District, and provided recommendations. Ms. Vickers responded to questions from audience members and the Board, and thanked the Board and all of the participants.

Board members thanked Ms. Vickers for the presentation and the wonderful job that was done by School Services in providing a comprehensive and understandable report.

10.2 Culver City Education Foundation Building Blocks for Education

Mrs. Darlene Bilkiss, Trustee of the Culver City Education Foundation, gave a brief welcome speech and provided information on the Foundation. Mrs. Bilkiss presented a Building Block in memory of Ginny Plotke.

11. Public Recognition

11.1 Superintendent's Report

Dr. Coté reported on her attendance at the second Annual Los Angeles County Office of Education's Professional Collaborative Conference for Superintendents and the information that she received; her attendance at the Culver City Education Foundation Benefactor's Breakfast; at the PTA Council and Superintendents Conference and her presentation at the Women in Leadership Conference in Florida.

11.2 Student Representatives' Reports

Middle School Student Representative

Edna Vogel-Amezcuca, Culver City Middle School Student Representative, reported on activities at Culver City Middle School including the Student Council Meeting, the upcoming Halloween and Winter Dances, sales of O'Grams, ASB meetings and the Student of the Month. Miss Amezcua also welcomed back Mr. Garcia.

Culver Park Student Representative

Minilli Eustacio, Culver Park High School Student Representative, reported on activities at Culver Park High School including the CAHSEE testing, the Tall Ship Trip being postponed, and Homecoming events.

Culver City High School Student Representative/Student Board Member

Ogechi Wadibia, Student Board Member, reported on activities at Culver City High School including Homecoming, the Recycling Program, the House of Representatives meeting, and the school newspaper being published.

11.3 Assistant Superintendents' Reports

Dr. Fiello Reported on the elementary schools conducting their Parent/Teacher/Student Goal Setting Conferences and establishing goals for the students.

Mr. El Fattal reported on his attendance at the Los Angeles County Office of Education State Budget Conference.

Mrs. Jaffe reported on her attendance at the Collective Bargaining Summit.

11.3 Members of the Audience

Members of the audience spoke about:

- Getting the budget review information on the District out into the community
- The District devising a plan to deal with enrollment reductions
- The District having more special programs

11.4 Members of the Board

Board Members spoke about:

- Removing the trash bins in front the Natatorium
- The power outage at La Ballona Elementary and what safety precautions were taken
- Stewart Bubar's attendance at the Los Angeles County Trustee School Associations quarterly meeting. Mr. Bubar informed the Board that he would like to recommend Suzie Soloman for the County Committee. All Board members agreed to his recommendation.
- Misinformation in the community regarding declining enrollment
- Mrs. Davis extended an apology for having to leave early at the last meeting
- Having the Adult School accredited
- The CCUSD brochure being on the website
- The West Los Angeles College Fair
- A District Community Arts Team update
- The District recognizing Red Ribbon Week by doing a proclamation
- Community service and service learning at the High School

Board Members recognized:

- Donations made by Mrs. Wolkowitz and Dr. Coté to the Education Foundation for the High School Library
- The return of Middle School teacher Mr. Rick Garcia
- Dr. Coté for having School Services of California present at the Board Meeting

12. Information Items

12.1 Enrollment Report

Mr. El Fattal presented the information in the Enrollment Report and responded to questions from the audience. Dr. Russell suggested getting more information on our programs into the community to possibly help enrollment.

12.2 First Reading of Revised Board Bylaw 9324, Minutes and Recordings

Dr. Coté presented the Bylaw to the Board and explained the revision. Further discussion ensued. The Bylaw will be brought back for another reading.

12.3 Public Use of Tennis Courts

Mr. El Fattal presented information on the procedures for the use of the Tennis Courts and outlined a new form that would be required for public use.

Four community members voiced their concerns with the application that would be required to use the facility. Board members also voiced their suggestions and concerns. Further discussion ensued. Dr. Beagles-Roos commended staff on getting the information and the procedure together for this process.

13. Recess

The Board recessed at 9:09 a.m. and reconvened at 9:20 a.m.

14. Action Items

Mrs. Wolkowitz received a request to move item 14.13 up on the agenda. Mrs. Wolkowitz recused herself from voting on this item, and Mr. Bubar continued the meeting.

14.13

Approval is Recommended to Authorize a Letter of Support from the District to the City Council for the Ballona Creek Bikeway Project

It was moved by Mr. Bubar and seconded by Dr. Beagles-Roos that the Board approve the conceptual design and letter

of support for the Ballona Creek Bikeway project.

Community member, Ted Gold, read a card written by his wife in favor of the Bikeway Project. Carol Gross thanked Mr. El Fattal for coming to the City Council meeting and thanked the Board for their support. Roger Maxwell gave a suggestion on the plans for the project.

Board members voiced their concerns regarding the time of construction and the maintenance. The motion was approved with a vote of 4 – Ayes; 0 – Nays; 1- Abstention.

Superintendent's Items – None

Education Services Items

14.1 Approval is Recommended for Resolution #4 Regarding Sufficiency of Instructional Materials

It was moved by Mrs. Davis seconded by Dr. Russell that the Board approve the resolution regarding sufficiency of instructional materials as presented. The motion was unanimously approved.

14.2 Approval is Recommended for Revised Board Policy and Administrative Regulation 3513.3, Tobacco Free Schools

It was moved by Dr. Russell and seconded by Mr. Bubar that the Board approve the revised Board Policy and Administrative Regulation 3513.3, Tobacco Free Schools as presented. The motion was unanimously approved.

14.3 Approval is Recommended for Revised Board Policy 5131.7, Weapons and Dangerous Instruments

It was moved by Dr. Russell and seconded by Mrs. Davis that the Board approve the revised Board Policy 5131.7, Weapons and Dangerous Instruments as presented. The motion was unanimously approved.

14.4

Approval is Recommended for New Administrative Regulation 5131.7, Weapons and Dangerous Instruments

It was moved by Mr. Bubar and seconded by Mrs. Davis that the Board adopt the New Administrative Regulation 5131.7, Weapons and Dangerous Instruments as presented. The motion was unanimously approved.

14.5

Approval is Recommended for the Los Angeles County Arts Commission Contract for the Funding of Art Programs

It was moved by Mrs. Davis and seconded by Dr. Beagles-Roos that the Board approve the contract with the Los Angeles County to provide \$5,000 in matching funding for the Wolf Trap Artist Residency program as presented. Dr. Beagles-Roos requested clarification on the contract. Dr. Fiello responded. The motion was unanimously approved.

14.6 Approval is Recommended for the Nonpublic School Agreement for Colorado Boys Ranch

It was moved by Mr. Bubar and seconded by Dr. Russell that the Board approve the nonpublic school agreement for Colorado Boys Ranch as presented. The motion was unanimously approved.

14.7 Approval is Recommended for the Nonpublic School Renewal Agreement for Heritage School, Inc.

It was moved by Mr. Bubar and seconded by Mrs. Davis that the Board approve the nonpublic school agreement for Heritage School, Inc. as presented. The motion was unanimously approved.

14.8

Approval is Recommended for the Nonpublic Agency Agreement for Behavioral Intervention Specialists of Los Angeles

Mr. Alan Elmont had a question regarding the total numbers. Mr. Bubar requested Board support on receiving an itemization of costs. Further discussion ensued.

It was moved by Mrs. Davis and seconded by Mr. Bubar that the Board approve the nonpublic agency agreement for Behavioral Intervention Specialists of Los Angeles as presented. The motion was unanimously approved.

14.9

Approval is Recommended for the Nonpublic Agency Renewal Agreements for Center for Autism and Related Disorders, Inc. and Holding Hands Pediatric Therapy & Diagnostics, Inc.

It was moved by Mr. Bubar and seconded by Mrs. Davis that the Board approve the nonpublic agency renewal

agreements for Center for Autism and Related Disorders, Inc., and Holding Hand Pediatric Therapy as presented. The motion was unanimously approved.

14.10 Approval is Recommended for the Reinstatement of Pupil Services Case #04-06

It was moved by Mrs. Davis and seconded by Dr. Beagles that the Board approve the reinstatement of Case #04-66 and that the student enroll in his home school in the Inglewood Unified School District as presented. The motion was unanimously approved.

14.11 Approval is Recommended for the Williams' Settlement Quarterly Uniform Complaint Report Summary

It was moved by Dr. Russell and seconded by Mr. Bubar that the Board approve the Williams' Settlement Quarterly Uniform Complaint Report Summary for the periods of July 1 through September 30, 2007 as presented. The motion was unanimously approved.

14.14 Approval is Recommended for Revised Exhibit 1330 – Community Relations, Use of School Facilities

It was moved by Dr. Russell and seconded by Mr. Bubar that the Board approve Exhibit 1330, which lists the new rates for tennis court usage as presented. Board members gave their suggestions on what fees they felt were reasonable. The motion was unanimously approved.

15. Board Business – None

16. Public Recognition – Continued

16.1 Members of the Audience

There were no comments from members of the audience.

16.2 Members of the Board

Board members spoke about:

- Trash bins in front of the Natatorium
- Getting the budget review information from School Services, Inc. out to the community
- The Letter of Neutrality regarding the possible Ladera Heights Annexation
- Adjourning the meeting in memory of Miguel Andre Wakefield, nephew of Mrs. Davis
- The District's attorney responding to e-mails from the community
- If the District has an Epi-Pen policy
- Attendance at the Education Foundation's Benefactors' Breakfast
- A Board member requested more information on West Los Angeles College's programs
- A consensus was made to do a proclamation for Red Ribbon Week
- A consensus was made to do a resolution for National Diabetes Month

Adjournment

There being no further business, it was moved by Mrs. Davis, seconded by Mr. Bubar and unanimously approved to adjourn the meeting. Board President Mrs. Wolkowitz adjourned the meeting at 10:15 p.m. in memory of Miguel Andre Wakefield.

Approved: _____
Board President

Superintendent

On:

Date

Secretary